



**YOUTH COMMISSION SPECIAL MEETING
TELEPHONE/VIDEO CONFERENCE
MONDAY, November 22, 2021 – 6:00 P.M.**

Please Note: Per California Executive Order N-29-20, the City of Los Altos Parks and Recreation Commission will meet Telephone/Video Conference only.

Members of the public may join and participate using the following link:
<https://meetings.ringcentral.com/j/1442330134>

TO LISTEN to the Commission Meeting, members of the public may call (650) 242-4929 (Meeting ID: 144 233 0134). Please note that members of the public who call in using the telephone number will NOT be able to provide public comments.

TO COMMENT DURING THE MEETING, members of the public will need to use the link above to join the Ring Central meeting. Members of the public are asked to text their name and which item they wish to speak on to (650) 947-2727. An opportunity will be provided to those who cannot/do not text. Members of the public are also encouraged to submit written testimony prior to the meeting to whanel@losaltosca.gov. Public testimony will be taken at the direction of the Chair. Members of the public may only comment during times allotted for public comments.

TO SUBMIT WRITTEN COMMENTS prior to the meeting, on matters listed on the agenda email whanel@losaltosca.gov with the subject line in the following format: PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE. Correspondence must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed to the Commission prior to the meeting and included in the first Correspondence Packet. A second Correspondence Packet will include any late written comments.

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Recorder. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. Fiscal Year 2021-22 Work Plan
Discuss and recommend FY 2021-22 Work Plan to be presented to City Council

COMMISSIONERS' REPORTS AND COMMENTS

INFORMATIONAL ITEMS

2. Receive information and announcements from City staff

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Parks and Recreation Commission items may be viewed on the Internet at https://www.losaltosca.gov/meetings?field_microsite_tid_1=2321.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.